



**City of Tacoma
Planning Commission**

Anna Petersen, Chair
Christopher Karnes, Vice-Chair
Carolyn Edmonds
Ryan Givens
Brett Santhuff
Andrew Strobel
Alyssa Torrez
(Vacant – District 5)
(Vacant – Development Community)

MINUTES

(Approved on December 15, 2021)

MEETING: Regular Meeting (virtual)

DATE/TIME: Wednesday, October 20, 2021, 5:00 p.m.

PRESENT: Anna Petersen (Chair), Christopher Karnes (Vice-Chair), Carolyn Edmonds, Ryan Givens, Brett Santhuff, Andrew Strobel, Alyssa Torrez

ABSENT: N/A

A. Call to Order

Chair Petersen called the meeting to order at 5:00 p.m. A quorum was declared.

Chair Petersen read the Land Acknowledgement.

B. Approval of Agenda

Vice-Chair Karnes moved to approve the agenda as submitted. Commissioner Givens seconded the motion. The motion passed unanimously.

C. Approval of Minutes

- There are no meeting minutes to approve.

D. Public Comments

Chair Petersen reported that no comments were received.

E. Disclosure of Contacts

There were no disclosures of contacts.

F. Discussion Items

1. Climate Action Planning Update

Kristi Lynett, Sustainability Officer, presented the draft Climate Action Plan update, including the climate emergency; Tacoma's current emissions; the community plan and technical appendices; community input; mitigation versus adaptation; an overview of actions relating to climate and health, climate and equity, climate and housing, climate and jobs, and climate and safety; financial impacts; Planning Commission coordination; and next steps.

Vice-Chair Karnes asked about leveraging funds and resources.

Commissioner Santhuff provided comments regarding the framework and asked about the jump start action relating to the energy code.

Commissioner Givens provided comments on the document format and the high-level of the actions.

Chair Petersen concurred with Commissioner Givens, stating the plan should be as specific as possible, and stated that transportation is the top contributor of emissions and the Commission needs to encourage lifestyle changes.

Chair Petersen introduced the comment letter that the Commission will review and submit to the City Council.

Discussion ensued regarding the dates referenced in the letter, additional comments that were provided after the letter was drafted; approving the letter as is, revising the letter with additional comments.

Vice-Chair Karnes moved to forward the current draft of the letter to Kristi Lynett and to incorporate Commissioners' comments into the letter to be forwarded tomorrow. Commissioner Givens seconded the motion. The motion passed unanimously.

2. Neighborhood Planning Program

Lauren Hoogkamer, Principal Planner, Planning Services Division, presented the Pilot Neighborhood Planning Program, including an overview, objectives, outreach, a plan outline, implementation strategies, and a timeline.

Vice-Chair Karnes requested information on the program budget and Puget Sound Regional Council's Vision 2050.

Commissioner Givens offered to volunteer his time to devote to this program and asked how a neighborhood gets involved in the program and suggested creating an equitable selection process.

Commissioner Santhuff stated that the McKinley neighborhood and the South Tacoma neighborhood around the Sound Transit heavy rail station are good areas to consider, and asked if there are specific outreach strategies for data collection and if there are opportunities to have partners or funds in place to support landmark nominations.

Chair Petersen stated her biggest concerns are outreach and that McKinley is a good starting point, and asked business districts.

Commissioner Torrez suggested including the equity index in the criteria, if not already included.

G. Upcoming Meetings (Tentative Agendas)

- (1) November 3, 2021 – Potential Cancellation
- (2) Agenda for the November 17, 2021 meeting includes:
 - 2022 Amendment Check-In
- (3) December 1, 2021 – Potential Cancellation
- (4) Agenda for the December 15, 2021, meeting includes:
 - Year-In-Review and 2022 Outlook

Vice-Chair Karnes moved to cancel the November 3, 2021, and December 1, 2021, meetings of the Planning Commission with the caveat that staff may call the Commission to those meetings in the event an update is needed. Commissioner Strobel seconded the motion.

Discussion ensued regarding a possible listening session, appreciation for the time off, the year-in-review, and why those particular dates were chosen for cancellation.

The motion passed unanimously.

H. Communication Items

The Commission acknowledged receipt of communication items on the agenda.

- (1) Lihuang provided a debriefing of the Equity Pilot Training that was held on October 11, 2021, and facilitated a discussion on the need for a more focused equity training.
 - Chair Petersen provided an overview of the training.
 - Commissioner Strobel outlined his viewpoints on the training and future equity training.
 - Commissioner Given spoke on future training.

(2) Brian Boudet, Planning Division Manager, informed the Commission of the following:

- The Infrastructure, Planning, and Sustainability Committee (IPS) is expected to complete their recommendations regarding the Home in Tacoma project on October 27, 2021.
- The first reading of the Tideflats and Industrial Land Use Regulations ordinance is tentatively scheduled for November 9, 2021.
- The Planning Commission interviews at IPS are tentatively scheduled for November 10, 2021.
- The Urban Design Studio project will come back to the Commission soon.

(3) Status Reports by Commissioners – TOD Advisory Group, Housing Equity Taskforce.

- Vice-Chair Karnes reported that at the last Transit-Oriented Development Advisory Group (TODAG) meeting, the Group considered comments for Progress Report No. 3 from the Transportation Commission and stated that TODAG's Chair will present to the City Council study session regarding the extension of TODAG.
- Vice-Chair Karnes reported that the Housing Equity Taskforce reviewed the current Home in Tacoma proposal to IPS.

I. Adjournment

The meeting was adjourned at 6:26 p.m.

**These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit:
http://www.cityoftacoma.org/government/committees_boards_commissions/planning_commission/agendas_and_minutes/*